

## Where to file

<p>The <b>State Board of Elections</b> receives Notice of Candidacy paperwork for the following offices:</p> <ul style="list-style-type: none"> <li>• Governor</li> <li>• Lieutenant Governor</li> <li>• All State executive officers</li> <li>• US Senate</li> <li>• US House of Representatives</li> <li>• District Attorney</li> <li>• Judicial offices</li> </ul>	<p>The <b>County Board of Elections</b> receives Notice of Candidacy paperwork for the following offices:</p> <ul style="list-style-type: none"> <li>• State Senate</li> <li>• State House of Representatives</li> <li>• All county and local offices (except District Attorney)</li> </ul>
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## When to file

### 2015 candidate filing period (municipal elections)

- **Begins:** 8:00 a.m. on Monday, July 6, 2015
- **Ends:** 12:00 noon on Friday, July 17, 2015

### 2016 candidate filing period

- **Begins:** 12:00 noon on Monday, February 8, 2016
- **Ends:** 12:00 noon on Monday, February 29, 2016

Notice of Candidacy paperwork may only be accepted if **received** during the filing period. If mailed, the Notice must be received by deadline. All Notices arriving after the deadline cannot be accepted.

## What to file

### Notice of Candidacy:

The Notice of Candidacy requires confirmation from the candidate's local Board of Elections office that the candidate is a registered North Carolina voter in the proper jurisdiction.

The Notice of Candidacy form also includes the following sections:

- **Verification of voter registration by County Board of Elections:** If the candidate files with the State Board of Elections office, the candidate should visit his or her local County Board of Elections office to receive this written confirmation before submitting the Notice of Candidacy.
- **Disclosure of any felony convictions:** If the candidate must disclose any past felonies (with sentences completed), the candidate must submit a [Felony Disclosure](#) within 48 hours of submitting the Notice of Candidacy.
- **Affidavit of Nickname,** for those candidates that can attest they are known by another name other than their legal name as appearing in the candidate's voter registration (a candidate may use initials without completing an affidavit of nickname)

**Filing fees:** Filing fees are generally set at 1% of the annual salary of the office. [Ref. G.S. § 163-107](#)

**Craven County Filing Fees for Municipalities (subject to change)**

Town of Bridgton:	\$5.00
Town of Cove City:	\$5.00
Town of Dover:	\$5.00
City of Havelock:	\$5.00
City of New Bern Mayor:	\$20.00
City of New Bern Alderman:	\$10.00
Town of River Bend:	\$5.00
Town of Trent Woods:	\$5.00
Town of Vanceboro:	\$5.00
First Craven Sanitary District:	\$5.00
Soil & Water Supervisor:	\$5.00

The filing fee may be paid with an individual check or money order, payable to the appropriate Board of Elections. Filing fees cannot be paid by a check from a business.

## Other information about filing a Notice of Candidacy

**Notice of candidacy signature witness requirements:** The Notice of Candidacy must be signed in the presence of the Chairman or Executive Director of the State Board of Elections, or a candidate may have his/her signature on the Notice of Candidacy acknowledged and certified to by any officer authorized to administer an oath, including a notary. [Ref. G.S. §163-106](#). In signing his or her Notice of Candidacy, the candidate may use a nickname if candidate complies with the requirement specified in [G.S. §163-106](#) and [G.S. §163-323\(a\)](#), which includes submitting an affidavit.

**Party affiliation requirements for partisan offices:** No person shall be permitted to file as a candidate of any political party in a party primary if the person, at the time of filing his or her Notice of Candidacy, is registered as an affiliate of a different political party. No person registered as “unaffiliated” (without any party affiliation) shall be eligible to file as a candidate in a primary. No person who has changed political party affiliation shall be permitted to file as a candidate in the primary of the party to which he changed unless the person has been affiliated with that political party at least 90 days prior to the date of filing. [Ref. G.S. §163-106\(b\)](#)

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## Statement of Economic Interest

[General Statute §138A-22\(d\)](#) requires candidates for certain offices to file a Statement of Economic Interest (SEI) at the same time as filing the Notice of Candidacy, or within 10 days of the close of filing, at the same office that receives the filing paperwork. The Statement of Economic Interest form is available from the State Ethics Commission website at <http://www.ethicscommission.nc.gov/sei/blankForm.aspx?type=Candidate>.

Offices whose candidates (or appointees, or elected officers) must comply:

**Legislators:** [G.S. §138A-3\(22\)](#)

- A member or presiding officer of the General Assembly
- Lieutenant Governor (for purposes of G.S. Chapter 138A, the Lieutenant Governor is considered a legislator when presiding over the Senate as President pursuant to Sec. 13 of Article II of the Constitution, and a public servant for all other purposes [G.S. §138A-4](#))

**Judicial Officers:** [G.S. §138A-3\(19\)](#)

- All Justices and Judges
- District Attorneys
- Clerks of Court

**Council of State:** [G.S. §138A-3\(30\)](#)

- Governor
- Lieutenant Governor
- Secretary of State
- Auditor
- Treasurer
- Superintendent of Public Instruction
- Attorney General
- Commissioner of Agriculture & Consumer Services
- Commissioner of Labor Commissioner of Insurance

A \$250 fine can be levied by the State Ethics Commission for failure to file a complete SEI on time. It is a Class 1 misdemeanor to knowingly conceal or fail to disclose information required on the SEI, and a Class H felony to disclose false information.

Questions concerning a candidate's obligation to file an SEI should be directed to the State Board of Elections, (919) 733-7173. Questions concerning the completion of the SEI should be directed to the State Ethics Commission, (919) 715-2071.

Candidates who file an SEI do not have to disclose felony convictions. [Ref. G.S. §163-106\(a1\)](#)

For more information go to the State Board of Elections website  
[www.ncsbe.gov/ncsbe/candidate-filing](http://www.ncsbe.gov/ncsbe/candidate-filing)